

Jun 22, 2026

EGMEDC Executive Board

Minutes for Signature

Invited: Alessia Cavazza, Cecilia Jiménez Mallebrera, Ellen Koekoekx, Özcan Met, Jens-Ole Bock, Clarissa Braun (Secretariat)

Purpose: Formalization of Governance, Financial Oversight, and Strategic Infrastructure

Key Decisions Approved

- **Formal statement regarding Board transparency:** The Board agreed to draft and issue a formal written statement clarifying Jens-Ole Bock's role within the consortium and addressing his conflict of interest, intended for external communication.
- **Bank account signatory designation:** The Board designated Jens-Ole Bock and Özcan Met as the two authorized signatories for the consortium's digital banking transactions.
- **Chairman appointment:** The Board appointed Jens-Ole Bock to serve as the Chairman of the Executive Board.
- **Board voting procedure:** The Board established a voting procedure requiring a quorum of more than half of the board members to be present for meetings and a simple majority to pass decisions.
- **Rules of Procedures** for the Board and for the Secretariat were approved.
- **Initial budget approval:** The Board approved the first version of the consortium's budget, with an understanding that it will be adjusted in the early phase as needed moving forward.
- **Website and newsletter infrastructure strategy approved:** The consortium approved the proposal to develop the website and implement a European, GDPR-compliant newsletter service to ensure data sovereignty.

Summary of Action Items

- **Jens-Ole Bock:** Complete digital signatures setup for the official EGMEDC bank account.
- **Jens-Ole Bock and Alessia Cavazza:** Draft the official statement to share for clarification regarding conflict of interest.
- **Jens-Ole Bock:** Draft the formal expense reimbursement procedure.

- **Secretariat (EGMEDC):** Distribute developer portfolio for website approval; configure the newsletter system. The Board meeting agenda sent to all participants one week before the next scheduled session.
- **Cecilia Jimenez and the Secretariat:** Draft an Expression of Interest (EOI) for founding members regarding the ERDERA clinical trial call.
- **Alessia Cavazza:** Initiate clinician outreach at the Italian Society of Cell Therapy meeting (July 17).

Audit trail

Details

FILE NAME EGMEDC - Board Meeting – 2026_06_22 Minutes for Signature - 25/06/2026, 12:27.pdf
STATUS Signed
STATUS TIMESTAMP
2026/06/26
07:38:24 UTC

Activity

STATUS Sent

Secretariat sent a signature request to:
Cecilia Jiménez Mallebrera
Özcan Met
Alessia Cavazza
Jens-Ole Bock
Ellen Koekoeckx
Clarissa Braun (Secretariat)

2026/06/25
10:30:36 UTC

COMPLETED

This document has been signed by all signers and is complete

2026/06/26
07:38:24 UTC